

Company Planning Meeting Notes

Company Name:

Date:

Present:						
Apologies:						
Section	Item	Agreed Action	Person Responsible	Timescale	Mid-Session Review	End of Session Review

Company Planning Meeting Notes

The following is a prompt grid of regular issues pertaining to running a BB Company that you might need to discuss at your planning meeting.

Recruiting members	Recruiting Leaders	Programme Ideas	Camp/Holiday and Status of Leaders training for Camp Craft /Holiday leadership	DofE matters	Working with the Church
Leadership Training	Leadership Succession planning	Working with the Battalion	Child protection	Health & Safety and Risk assessments	Publicity
Being Inclusive	Working with challenging behaviour	Working with special needs	Company Worship and Christian Teaching	The Display	Enrolment
Battalion Events	Financial report	Fundraising	Working in the Community	Queen's Badge candidates	KGVI – suitable candidates
Outreaching to parents, local families	Outdoor Activities	Youth Participation in decision making	Leadership Registrations	Online Brigade Manager	Company Resources – equipment, meeting place etc.